

# Block & Thread Remediation

September 10, 2019

# Block & Thread Remediation Plan

## Academic Year 2019 – 2020 for E16 and subsequent years

University policy mandates that students must register for the independent study course and do the independent study coursework and take the exam in the quarter they are registered.

Did not achieve Block or Thread mastery in the following term:	Independent Study (Remediation) Registration	Notes: <i>*Term 1 or Term 2 performance may impact III requirement</i>
Term 1: Year 1, Autumn (Sep – Dec)	Summer -- <i>between years 1 and 2</i>	<ul style="list-style-type: none"> <li>• Student may begin to study during winter, spring, and/or summer quarter.</li> <li>• Registration for the targeted Independent Study is during Summer quarter; it can begin any time after 1 week break following Term 2.</li> <li>• Exam is to be taken <b>BEFORE</b> Term 3 commences.</li> <li>• A student may not be able to participate in the III during summer if extenuating circumstances apply. The student will meet with the Director of Research to discuss a plan for III completion.</li> </ul>
Term 2: Year 1, Winter to end of Spring (Jan-June)	Summer -- <i>between years 1 and 2</i>	<ul style="list-style-type: none"> <li>• Registration for the targeted Independent Study is during Summer quarter; it can begin any time after 1 week break following Term 2.</li> <li>• Exam is to be taken <b>BEFORE</b> Term 3 commences.</li> <li>• A student may not be able to participate in the III during summer if extenuating circumstances apply. The student will meet with the Director of Research to discuss a plan for III completion.</li> </ul>
Term 3: Year 2, Autumn (Sep – Dec)	Winter or Spring -- <i>6-weeks, typically from the mid January to early May</i>	<ul style="list-style-type: none"> <li>• Student may begin study in Winter and <b>must complete remediation prior to USMLE Step 1 exam.</b></li> <li>• Registration for the targeted Independent Study will be determined after Student Progress Committee (SPC) hearing.</li> <li>• Remediation exam must be taken <b>prior to taking USMLE Step 1 exam.</b></li> </ul>

**\* UWSOM Terms:**  
 Term 1: Year 1, autumn (Sept – Dec)  
 Term 2: Year 1, winter and spring (Jan – Jun)  
 Term 3: Year 2, autumn (Sept – Dec)

# Block & Thread Remediation

Block or Thread Director appraise students of their status & progress during the current term.

Block/Thread Directors define mastery and determine which students have not achieved mastery in each block/thread at the end of each term\* (1,2,3) or for blocks by the UW grade submission deadline, which is typically the Friday after the last exam. **Students are notified of failure by the block/thread director within 10 days of the end of the term or block** (with cc to foundation dean, registrar, learning specialist, and Assoc. Dean for Student Affairs) and that their progress will be discussed at next Student Progress Committee meeting. Students are notified of Triple I fails by the Triple I director or Associate Dean for Curriculum in winter quarter of year two by the UW grade submission deadline.

Block/Thread Director attends Student Progress Committee (SPC) and presents recommendations regarding remediation to Student Progress Committee.

Student Progress Committee reviews overall student performance & decides next steps.

Representatives from Curriculum, Registrar, and Assessment meet directly following Student Progress Committee meeting to discuss SPC follow-up, communication plan, and timeline for students who need to remediate.

If block/thread remediation approved by SPC, then Curriculum will notify the student, foundation dean, and college mentor of need for remediation, timeline for completion, and date for the final assessment.

Assistant Dean of Basic sciences notifies block/thread director and administrator of students approved for remediation and date by which it must be completed.

**Block/Thread Director provides a plan regarding instruction and student preparation no later than two weeks following the Student Progress Committee meeting, cc'ing the Foundations Dean and Site Lead.**

**Student provides a date for final examination to the Block/Thread Director and Site Director no later than two weeks following the Student Progress Committee meeting, cc'ing the Foundations Dean and Site Lead.**

Block/Thread team creates the assessment items for remediation & contacts the assessment team to setup the exam no less than 4 weeks prior to test date and finalize again 2 weeks out.

Registrar contacts UW and Spokane students with remediation course registration information, and registers WWAMI students. Block/Thread Director faculty code is used to register students. Remediation coursework must take place within quarter student is registered.

Student studies and prepares for exam. Remediation will occur during summer quarter following the MS1 year and the winter and spring quarters of the MS2 year. Note: Remediation cannot occur during Term 1, Term 2, & Term 3 during other blocks/courses.

Student takes exam at a Foundations site. Grade assigned/submitted to UW by Block/Thread Director

Block/Thread Director notifies student and Registrar of result of exam.

**KEY:**

Block/Thread Director

Student Progress Committee

Curriculum

Student Affairs

Registrar

Student

# Block and Thread Remediation Roles & Responsibilities

**Student Progress Committee (SPC)** – Discuss students at SPC meeting after completion of the term notify individual students of results of SPC discussion/decision

**Assistant/Associate Dean for Student Affairs** – Associate Dean for Student Affairs notifies block/thread director and block/thread administrator of students approved for remediation and date by which it must be completed.

**Associate Dean for Curriculum** – Meet with Assistant Dean for Basic Sciences to create remediation plans for medical students following SPC. Plans are created on a student-by-student basis, based on guidelines established on the previous page of this document.

**Assistant Dean for Basic Sciences** – Communicate with students, faculty, and staff about remediation plan following SPC meetings. Monitor status of students requiring remediation. Monitor faculty remediation plans for student to occur no later than two weeks following the SPC meeting. Ensure that students and faculty are meeting agreed upon timelines.

**Foundations Dean** – Monitor status of remediation process for students at the site. Assure that learning specialist is engaged, and site thread leader and student are on track. Provide proctor for remediation exam.

**Registrar** – Register student for remediation course (or advise student how to register) after letters go out to students from SPC. Advise on registration issues related to student withdrawal.

**Learning specialist** – Meet with all students who have not achieved mastery. Obtain tutor if appropriate.

**Assessment team** – Prepare template letters for individual students – provide to thread directors. Review remediation exam items, finalize exam in exam soft. Administer exam via computer.

**Block or Thread director (under supervision of Curriculum Dean)** – Lead call to determine level that determines block/thread mastery. Decide which students have not achieved mastery of thread within 1 week of end of term and not achieved mastery of a block by the deadline for the UW final grade submission which is typically the Friday following the last exam. Notify students who have not achieved mastery within 10 days. Create remediation instruction plan for student. Create remediation exam (with help us assessment team) 4 weeks prior to administration. Notify SPC and Registrar of results of remediation exam

**Block/Thread site lead** – Meet with individual students, offer support/encouragement, answer questions review materials, etc.

**Block and/or Thread administrator** – Monitor deadlines for quarter and term and communicate deadlines to thread director. Prepare template letter for students who have not achieved mastery and send to thread director.

Role	Contacts	
Associate Dean for Curriculum Assistant Dean for Basic Sciences	Michael Ryan Edith Wang	
Associate Dean for Student Affairs Assistant Dean for Student Affairs	Raye Maestas	
Foundations Dean	WA-Sea: Raye Maestas WA-Spk: Bill Sayres WY: Tim Robinson	AK: Kathy Young MT: Martin Teintze ID: Jeff Seegmiller
Registrar	Constance Lamb, Tara Gates, Maggie Tarnawa, & Gloria Rayo	
Learning Specialist	Yvonne Tyler & site specialists (vary by site)	
Assessment Team	Matt Cunningham & Lida Lin	
Block & Thread directors	MCBD: Brent Wisse, Tim Chestnut, Peter Fuerst I&D: Kristen Hayward & Meena Ramchandani CPR: Andy Luks E&H: Bruce Silverstein MSK: Hank Pelto & Brian Krabak B&C: William Harris & Sioban Keel MBB: Leo Wang & Kurt Weaver LIFE: Alyssa Stephenson-Famy & Robert Steiner	EHM: Amanda Kost & Mike Spinelli C&T: Meghan Kiefer RM: Brian Kestenbaum & Matthew Thompson III: Shobha Stack HFF: Cat Pittack, Cassie Cusick, Kurt Weaver PHARM: Chris Hague & Edith Wang HIST/PATH: Mara Rendi
Block/Thread site lead	Vary by site (contact site admin)	
Block & Thread Admin	MCBD: James Stevenson I&D: TBD, currently Jaime Fitch CPR: Meredith Pothoven E&H: TBD, currently Jaime Fitch B&C: TBD, currently Jaime Fitch MSK: Meredith Pothoven MBB: Meredith Pothoven	LIFE: Erin Gunsul PHARM, HFF, HIST/PATH: James Stevenson EHM: Jaime Fitch C&T: James Stevenson RM, III: Karla Kelly