

## Curriculum Committee Minutes

<b>Date</b>	November 2, 2020
<b>Time</b>	4:00 – 5:30PM
<b>Location &amp; Zoom Info</b>	Zoom: <a href="https://uw-phi.zoom.us/j/414136379">https://uw-phi.zoom.us/j/414136379</a> Telephone: +1 669-900-6833 or +1 646-558-8656
<b>Co-Chairs</b>	<i>Mark Whipple, Sherilyn Smith</i>
<b>Attendees</b>	<b>Academic CoChair:</b> <i>Sherilyn Smith</i> ; <b>Executive Chair:</b> <i>Mark Whipple</i> <b>Voting Members:</b> <i>Brenna Ostertag, Kris Calhoun, Peter Fuerst, Laura Goodell, Ruth Lewinski, John Willford, Leanne Rousseau, Zach Gallaher, Eric LaMotte, Sherilyn Smith, Amanda Kost</i> <b>Guests:</b> <i>Michael Campion, Electra Enslow, Sara Kim, Nick Cheung, Morgan Flake, John McCarthy, Carolyn Bell, Bruce Silverstein, Brenda Martinez, Sarah Wood, Nick Cheung, Tim Robinson, Edith Wang, Kathy Young, Darryl Potyk, Meghan Kiefer, Maya Sardesai, Matt Cunningham, Rebekah Smith, Cynthia Sprenger, Marilyn Cope, Kellie Engle</i>
<input checked="" type="checkbox"/> QUORUM REACHED :11 (> 50%: 9; > 60%: 11)	
<b>Regrets</b>	<b>Voting members:</b> <i>Mara Rendi, John Scott</i>

### Agenda

1	Approve October Minutes	Sherilyn Smith	5 min	Attachment A	Decision
2	Announcement-E-Vote: Approved- Waive the requirement that students taking Consolidation & Transition in 2021 must take Step 1 prior to entering the 2021-2022 Patient Care phase	Sherilyn Smith	5 min		Discussion
3	Introduce Electra Enslow, Health Science Asst. Clin. Director for Research & Data Services	Sherilyn Smith	5 min		Discussion
4	LCME Update	Sara Kim	5 min		Discussion
5	COVID-19 Update	Mark Whipple	15 min		Discussion
6	Student Foundations Education Priorities Workgroup:Curriculum materials & delivery TBD	Carolyn Bell	15 min		Discussion
7	Patient Care Grade Review Charge to PEAC	Mark Whipple	30 min		Decision
8	Foundations 2022 Planning	Mark Whipple/Sherilyn Smith	15 min		Discussion
9	Reschedule Jan. 4 Meeting to January 11, 2021, 4-5:30pm	Mark Whipple	5 min		Discussion/ Decision

Next Meeting: December 7, 2020

<b>October meeting minutes</b>		
<b>Discussion:</b> The October minutes were reviewed.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[11] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> The committee approves the October minutes		
<b>Announcements:</b>		
<ul style="list-style-type: none"> <li>• Announcement-E-Vote: Approved-Waive the requirement that students taking Consolidation &amp; Transition in 2021 must take Step 1 prior to entering the 2021-2022 Patient Care phase</li> <li>• Introduce Electra Enslow, Health Science Assistant Clinical Director for Research &amp; Data Service- Electra is new to Washington and moved from Washington State and School of Nursing and is excited to engage in her new role.</li> </ul>		
DECISION REQUIRED? N/A	[ ] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> n/a		
<b>LCME update – Dr. Sara Kim</b>		
<p><b>Discussion:</b> The School of Medicine recently received very good news with a positive outcome from LCME after filing six status reports. The SOM will end the indeterminate term and continue full accreditation of the medical education program for the remainder of the eight year term. If all goes well our next site visit is 2025-2026 (March 2026). The second round of status reports are due next year.</p> <p>It is clear that the LCME values collecting and analyzing key data metrics and bringing data to key entities such as the Curriculum Committee to conduct root cause analysis and take action steps to address issues. These action steps seem to convince the LCME that we are looking at the data and that we can make improvements and establish new processes.</p> <p>What happens if we have unsatisfactory citations? The self-study will begin in 2024 and the current understanding is that we cannot launch if we have unresolved unsatisfactory citations.</p>		
DECISION REQUIRED? N/A	[ ] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b>		
<b>COVID 19 Update</b>		
<p><b>Discussion:</b> With COVID-19 surges in Montana and Idaho we are re-addressing our current policy for clinical students to see patient with COVID-19 and patients under investigation (PUI). Currently students should not be caring for known COVID patients and under appropriate advisement of providers students can care for patients under investigation of COVID. Dr. Allen has spoken with leadership of UW Medicine around the UW SOM policy and a decision has been made to change the policy for clinical students. It is approved for students to care for patients who are COVID positive and patients who are PUI. Reasons for this change: we now know more about COVID and there is enough PPE and a majority of students can safely care for patients with COVID and students will be entering residency and will be caring for patients with COVID and COVID PUI. For students who have underlying health issues we have</p>		

been talking about how to not put students in an unsafe nor unfair situation so students are not opting out of care. We are discussing how to handle this policy for students who are at risk. Next step: This change in policy is for clerkship students and not pre-clerkship students. The advantage to be gained does not fit with what we are trying to accomplish for pre-clinical students and does not meet educational goals. Additionally, the risk is greater for pre-clinical students when they are trying to navigate the clinical environment. The expectation is that the policy will remain in place for pre-clerkship students to not see COVID positive patients.

The decision has been made that clerkship students can see COVID positive patients and PUI. There are issues around PPE training and training material. Alternative methods for students who do not see COVID positive patients or COVID PUI will most likely be handled on an individual basis due to differences at each site. For informational purposes-WSU and PNWU are allowing students to see COVID and COVID PUI.

The revised policy around COVID-19 and PUI will be sent from Dr. Allen when available.

Question from Idaho: If a pre-clinical student sees a COVID positive student, do they need to quarantine? ACTION: Dr. Whipple will check with Dr. Allen on pre-clinical students and quarantine rules. UW Medicine does have a rubric and we will check on current guidance.

DECISION REQUIRED?	[0] VOTES FOR	[0] VOTES AGAINST
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**Decision:**

**Student Enhanced Curriculum Delivery and Content (Carolyn Bell)**

**Discussion:** Students in spring 2020 engaged in an elective and the problem they reviewed is how to make Foundation Phase course materials more user friendly. Students expressed that materials are too complex and inconsistent between blocks. Three areas were recommended: 1) Standardization of materials, Canvas, small group work, PPT slides, overview pictures, highlighting key points, color coding, and repeating key points; 2) make connections- why are we learning things? Present disease process like you see in the clinic and work through symptoms and signs, closely integrate thread content (integrate epi-biostats); 3) pre-class primers – basic framework for focus and read syllabus after class.

Question: What is a good format for primers? Whatever would work best for the teacher's style and strengths would be best. There is an intention for the primer to tie into the clinical clerkship.

Suggestions for integrating threads? Integration of pathology was a focus from students and increasing the amount would be a start. The nasal cavity syllabus perhaps did not get enough time.

DECISION REQUIRED?	[ ] VOTES FOR	[0] VOTES AGAINST
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**Decision:**

**Charge for clinical grading – PEAC**

**Discussion:** The PEAC committee did a review of grading in the Foundations Phase and made a recommendation for assessment. The patient care group has been discussing grades and a similar

approach with a charge to PEAC for an analysis and recommendation for grading is recommended. The clerkship directors are in support of this approach.

From the Foundations side, the process was informative and going to other schools and learning of their approaches to see if we were in line to set the stage was helpful. Drafting the questions to understand remediation and set exams was helpful. We did start with a broad discussion at a retreat to understand what are we trying to solve and if we should start the process for clinical grades in this manner.

From the student perspective there is not a lot of consistency with grading but the grading has made sense based on the specific clerkship. Additionally, it can take some time to find grading requirements and criteria on the website. The Pediatrics tracker is helpful. For WRITE/TRUST, the grading is a bit different and it was important to talk to previous students to understand how the system worked. Orientation is when clerkships review requirements and how you earn Honors, High Pass, etc.

What is in scope and out of scope in this project? A suggestion for out of scope- Should we go to Pass/Fail?

**ACTION:** Patient care group will work on a proposed charge for grading and will return to the Curriculum Committee with a more complete motion in the next four weeks.

DECISION REQUIRED?	<input type="checkbox"/> VOTES FOR	<input type="checkbox"/> VOTES AGAINST
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**Decision:**

**Foundations 2022 Workgroup**

**Discussion:** Dr. Wang, Dr. Kiefer and Dr. Ryan have been working on a road map for the foundations renewal for 2022. At the December 7 meeting the Curriculum Committee will hear the plan thus far to provide input and ask questions and will then have a more formal vote at meeting on January 11.

Students are involved in the process- there are students on the workgroup developing the schedule and input from the student Foundations elective workgroup is being taken into consideration.

DECISION REQUIRED?	<input type="checkbox"/> VOTES FOR	<input type="checkbox"/> VOTES AGAINST
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**Decision:**

**Reschedule January 4, 2021 meeting to January 11, 2021**

**Discussion:** The committee meeting will move from January 4 to January 11, 2021.

DECISION REQUIRED?	<input type="checkbox"/> VOTES FOR	<input type="checkbox"/> VOTES AGAINST
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**Decision:**