

## Curriculum Committee Minutes

<b>Date</b>	December 7, 2020
<b>Time</b>	4:00 – 5:30PM
<b>Location &amp; Zoom Info</b>	Zoom: <a href="https://uw-phi.zoom.us/j/414136379">https://uw-phi.zoom.us/j/414136379</a> Telephone: +1 669-900-6833 or +1 646-558-8656
<b>Co-Chairs</b>	<i>Mark Whipple, Sherilyn Smith</i>
<b>Attendees</b>	<b>Academic Co-Chair:</b> <i>Sherilyn Smith</i> ; <b>Executive Chair:</b> <i>Mark Whipple</i> <b>Voting Members:</b> <i>Amanda Kost, Ben Trnka, Cindy Knall, Elizabeth Buhler, John Willford, Laura Goodell, Leanne Rousseau, Mara Rendi, Peter Fuerst, Ruth Lewinski, Zachary Gallaher, Kris Calhoun, Sherilyn Smith, Courtney Francis (joined late)</i> <b>Guests:</b> <i>Cynthia Sprenger, Edith Wang, Jaime Fitch, Michael Campion, Bruce Silverstein, William Sayres, Brenda Martinez, Devin Sawyer, Erin Gunsul, Gerald Tolbert, Jaryd Unangst, Jeff Seegmiller, Julie Calcavecchia, Julien Goulet, Kathy Young, LeeAnna Muzquiz, Marilyn Cope, Martin Teintze, Matt Cunningham, Meghan Kiefer, Meredith Pothoven, Morgan Flake, Nick Cheung, Rachel Liao, Raye Maestas, Sara Kim, Sarah Wood, Timothy Robinson, Marj Wenrich, Maya Sardesai, Michael Ryan, Kellie Engle, Jessica Wheeler</i>
<input checked="" type="checkbox"/> QUORUM REACHED: 14 (> 50%: 9; > 60%: 11)	
<b>Regrets</b>	<b>Voting members:</b>

## Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve November Minutes	Sherilyn Smith	5 min	Attachment A	Decision
2	Ratify Foundations, Patient Care, Explore & Focus Phase committee slate of candidates	Mark Whipple	15 min	Attachment B	Decision
3	Introduce new student and faculty members	Sherilyn Smith	5 min		Announcement
4	Approve Foundations Co-Chair Candidate	Edith Wang	5 min		Decision
5	a) Triple I Optional for 2021 (E20); b) Starting E21 class: Triple I required with no waivers (except MSTP students)	Cynthia Sprenger	20 min	Attachment C	Decision (x2)
6	Grade Appeal Committee Bylaws revision	Mark Whipple	15 min	Attachment D	Decision
7	Foundations 2022 overview	Edith Wang	30 min	Attachment E	Discussion

**Next Meeting: January 11, 2021**

1. Approve November Minutes

**Discussion:** The November minutes were reviewed.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[13] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee approved the November meeting minutes.

2. Ratify Foundations, Patient Care, Explore & Focus Phase committee slate of candidates

**Discussion:** The phase committees' election process was discussed. Interested individuals are asked to self-nominate and submit a statement of interest. The nominating committee reviews the statements and recommends individuals for open phase committee seats. The Curriculum committee is then asked to ratify the entire slate of candidates.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[13] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee ratified the Foundations, Patient Care Phase and Explore & Focus Phase committee slate of candidates.

3. Introduce new student and faculty members

**Discussion:** Dr. Smith introduced the new Curriculum Committee members. A warm welcome to the newest members!

**Students**

- Benjamin Trnka (E-18, Seattle)
- Carolyn Bell (E-18, Montana)
- Elizabeth Buhler (E-20, Seattle)

**Faculty**

- Courtney Francis (clinically active member)
- Cindy Knall (regional member - Alaska)

4. Approve Foundations Co-Chair Candidate

**Discussion:** Tim Chestnut was the former academic co-chair of the Foundations committee and stepped down in the summer. Matt Cunningham has agreed to serve as the academic co-chair.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[13] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee approved Matt Cunningham as the Foundations committee's academic co-chair.

5. Triple I

**Discussion:** Cynthia Sprenger, director of medical student scholarship, discussed changes to the graduation requirement, Independent Investigative Inquiry (Triple I). It was made optional for the E-19 cohort due to the COVID-19 pandemic. The Curriculum committee discussed how to proceed with Triple I for future cohorts: whether to make it optional for the E-20 cohort and whether to make it a requirement with no waivers (except for MSTP students) starting with the E-21 cohort. See Dr. Sprenger's slides for additional background information.

Reasons for making the Triple I optional for the E-20 cohort include: COVID-19 cases are increasing, and research labs and studies continue to be impacted by the pandemic. Reasons for making the Triple I a requirement with no waivers starting for the E-21 cohort include:

- Most students choose to participate in the Triple I
- Students still must register for these credits and pay tuition for the course, even if they waive the Triple I
  - As part of 2015 curriculum renewal, a decision was made to make this a requirement in order for students to receive financial aid
- Since the Triple I is a requirement, it must be on a student's transcript even if they waive the course, which has led to confusion and frustration
- Dr. Sprenger's group feels it would be beneficial for all students to participate in this scholarship requirement
- The waiver is an administrative burden
- The Triple I has evolved and even if students come in with a strong research background, they can still benefit from the Triple I through RUOP, GHIP or the humanities pathway

The committee voted on the decision to make the Triple I optional for the E-20 cohort.

**ACTION:** The Curriculum committee will decide on the following motion by e-vote: Starting with the E-21 class, the Triple I will be required with no waivers, except for MSTP students.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[12] VOTES FOR	[1] VOTES AGAINST
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**Decision:** The Curriculum committee approved making the Triple I optional for the E-20 cohort.

#### 6. Grade Appeal Committee Bylaws Revision

**Discussion:** About a year and a half ago, two grade appeal committees were formed (one for Foundations and one for clerkships). The Foundations grade appeal committee has yet to meet for any appeals. Dr. Whipple recommends combining these committees into a single committee.

There was concern expressed that Foundations phase folks would not be able to contribute to a clerkship appeal discussion. However, the clerkship appeals are largely based on whether processes were clear, transparent and fair, and whether they were followed appropriately. It's not necessarily about a student's clerkship performance.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[13] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee voted to ratify the grade committee bylaws with the suggested edits.

#### 7. Foundations 2022 overview

**Discussion:** Dr. Edith Wang, Dr. Meghan Kiefer and Dr. Michael Ryan have been working on modifications to the Foundations phase schedule in order to come into compliance with new regulations issued by the U.S. Department of Education. The new regulations state that quarters must be between 9-13 weeks long. The Foundations phase fall quarters (terms 1 and 3) are 15 weeks long and need to be reduced. The modifications to the Foundations phase schedule for the E-22 cohort need to be approved in January by Curriculum committee.

Dr. Wang presented an overview of the schedule for input and endorsement by the Curriculum committee to continue refining the schedule over the next month.

In May 2020, the Curriculum committee charged a Foundations data workgroup to develop principles to guide the development of the new Foundations phase for Fall 2022. The workgroup committed to a data-driven approach. Data sources the workgroup analyzed included:

**Student feedback and performance**

- End of block surveys
- Step 1 and CBSE performance
- End of Foundations survey
- AAMC Y2Q and GQ survey

**Faculty feedback**

- WWAMI-wide Foundations faculty survey
- Block & Thread director interviews

Utilizing the guiding principles and analysis of the data, three major changes were proposed:

- Summer quarter at beginning of medical school
- Incorporate final exams into all Foundations blocks
- More time off for students during Foundations

The Curriculum committee provided feedback on the Foundations 2022 draft schedule:

- We wouldn't be aligned with the UW summer quarter. Would it be possible to remove the integration weeks and start in the middle of August?
- Avoid overburdening Alaska instructors. This proposed schedule would eat into their time off. To address this, the workgroup is looking into whether the first three weeks could be taught remotely from Seattle. Regional faculty would be asked to start teaching again in mid-August.
  - Multiple committee members cautioned against starting out with a centralized, remote option (to avoid similar issues that came up during research methods and ecology of health and medicine)
- There's too much content in the autumn term. If we go forward with this, we won't be able to meet the guiding principle of giving more time to immunology and biochemistry
- HFF faculty might not be ready to teach MSK in January
- Finishing on June 16 works well for anatomy lab turnover, as long as there isn't any anatomy in orientation. The cadaver exchange schedule needs to be considered
- How will this affect students who start early (TRUST, MSTP, Pre-mat)?
- Moving the MSK curriculum before PCP isn't necessary
- An option: use the clinical piece of the curriculum (for example, an hour during hospital mornings) to cover research methods content or integration content

<input checked="" type="checkbox"/> DECISION REQUIRED?	[13] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee voted to approve continuing the process the Foundations 2022 workgroup is taking.