

Foundations Committee Minutes

Date	December 15, 2020
Time	9:00 – 10:30AM
Location & Zoom Info	Zoom
Co-Chairs	<i>Edith Wang, Matt Cunningham</i>
Attendees	Executive Chair: <i>Edith Wang</i>
<input checked="" type="checkbox"/> QUORUM REACHED (> 50%; ; > 60%:)	Voting Members: <i>Matt Cunningham, Alyssa Stephenson-Famy, Bruce Silverstein, Cassie Cusick, Catrin Pittack, Chris Hague, Cierra Dauenhauer, Gerald Groggel, Holly Martinson, Karen McDonough, Leo Wang, Mark Whipple, Natasha Hunter, Rebekah Burns, Vicky Le</i>
	Guests: <i>Janelle Clauser, Tim Robinson, Kathy Young, Jeff Seegmiller, Teresa Jewell, Martin Teintze, Chris Hague, Maggie Tarnawa, Allison Doherty, Marilyn Cope, Sara Kim, Michael Champion, Jaime Fitch, Gerald Tolbert, Leo Morales, Meghan Kiefer, Peter Fuerst, Marj Wenrich, Michael Ryan, Kristine Hayward</i>
Regrets	Voting members: <i>Amanda Kost, George Hodges, Isabela Covelli, Ruxandra Ionescu</i>

Agenda

	ITEM	LEAD	TIME	ATTACHMENTS	ACTION
1	Approve October minutes	Edith Wang	5 min	Attachment A	Decision
2	New Academic Co-Chair: Matt Cunningham	Edith Wang	5 min		Announcement
3	<p>New faculty committee members:</p> <ul style="list-style-type: none"> • Gerald Groggel (Montana) • Cassie Cusick (Montana) • Leo Wang • Natasha Hunter • Holly Martinson (Alaska) <p>New student committee members:</p> <ul style="list-style-type: none"> • Vicky Le • Isabela Covelli • Ruxandra Ionescu (Spokane) 	Edith Wang	5 min		Announcement
4	<p>Triple I announcements:</p> <p>a) Triple I is optional for E-20 cohort</p> <p>b) Starting with E-21, Triple I will be required with no waivers (except for MSTP students)</p>	Edith Wang	5 min		Announcement

5	Lessons Learned Update	Jaime Fitch	10 min	Attachment B	Decision
6	Foundations 2022 Update	Edith Wang	60 min		Discussion

Next Meeting: January 26th at 9AM

1. Approval of October Minutes		
Discussion: The committee reviewed the October meeting minutes.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[11] VOTES FOR	[2] ABSTAIN
Decision: The Foundations committee approved the October meeting minutes.		

2. New academic co-chair: Matt Cunningham
Announcement: The Curriculum Committee ratified Matt Cunningham as the new academic co-chair of the Foundations Committee. Welcome Matt!
No decision needed.

3. New committee members
Announcement: New committee members were ratified by the Curriculum Committee this month. A very warm welcome to -
New faculty committee members:
<ul style="list-style-type: none"> • Gerald Groggel (Montana) • Cassie Cusick (Montana) • Leo Wang • Natasha Hunter • Holly Martinson (Alaska)
New student committee members:
<ul style="list-style-type: none"> • Vicky Le • Isabela Covelli • Ruxandra Ionescu (Spokane)
No decision needed.

4. Triple I Announcements
Announcement: The Curriculum Committee recently approved two motions concerning the Triple I:
<ul style="list-style-type: none"> • Triple I will be optional for the E-20 cohort (due to impacts of the COVID-19 pandemic. COVID cases are increasing, restrictions for research are still in place, where research can happen capacity is lowered, and students may be personally impacted by the pandemic)

- The Triple I will be required with no waiver for all students starting with the E-21 cohort (except for MSTP students who will complete a research component as part of their PhD program).

No decision needed.

5. Lessons Learned Update

Discussion: The Lessons Learned process and communication plan and tracking document was slightly updated to increase efficiency:

- Shifted timeline
 - the first meeting will be held 5-6 weeks after the block's end since we are incorporating the student block partner report, which is largely based on end of block evaluation report
- Goals were added for each meeting
- A list of meetings materials was added
- Block directors will respond to the student block partner report

Reference the highlighted portions of the handout for specific changes.

DECISION REQUIRED?

[14] VOTES FOR

[0] VOTES AGAINST

Decision: The Foundations committee approved the updated lessons learned process document.

6. Foundations 2022 Update

Discussion: Dr. Edith Wang, Dr. Meghan Kiefer and Dr. Michael Ryan have been working on modifications to the Foundations phase schedule in order to come into compliance with new regulations issued by the U.S. Department of Education. The new regulations state that quarters must be between 9-13 weeks long. The Foundations phase fall quarters (terms 1 and 3) are 15 weeks long and need to be reduced. The modifications to the Foundations phase schedule for the E-22 cohort need to be approved in January by Curriculum committee.

Dr. Wang presented an overview of the schedule for Foundations committee members' input.

In May 2020, the Curriculum committee charged a Foundations data workgroup to develop principles to guide the development of the new Foundations phase for Fall 2022. The workgroup committed to a data-driven approach. Data sources the workgroup analyzed included:

Student feedback and performance

- End of block surveys
- Step 1 and CBSE performance
- End of Foundations survey
- AAMC Y2Q and GQ survey

Faculty feedback

- WWAMI-wide Foundations faculty survey
- Block & Thread director interviews

Utilizing the analysis of these data sources and the guiding principles, three major changes were proposed:

- Summer quarter at beginning of medical school
- Incorporate final exams into all Foundations blocks
- More time off for students during Foundations

An important note about the 2022 renewal: there are roughly the same amount of instruction hours between the current schedule and the new proposed schedule. There will actually be slightly fewer instruction hours when we account for integration and cumulative final exams.

The Foundations committee provided feedback on the Foundations 2022 draft schedule:

- Separate psychiatry and neurology content to make more time in the fall for MBB content
- In Wyoming, it would not be possible to start head and neck content at the beginning of January. Could the winter quarter instead start with MSK material and then move to head and neck, immunology and microbiology? If this doesn't work, could the sites adjust their schedules slightly?
- To avoid shortening orientation and immersion further, sites would be able to start orientation activities before July 18th (for example community building exercises, camping trips, etc.). However, these activities are outside of curriculum and students would not be registered for them.
- The draft schedule shows HFF chest in the winter, this would leave no HFF in the fall for first year students. It would be preferable to have some HFF in the fall so MS1s can do light dissection and cover embryology that is in MCBD.
- In the second version of the draft schedule, there is a lot of HFF teaching in the August across both classes which may be burdensome to instructors. Additionally, there may be issues with doing head and neck dissections on a new donor for MS2 content that may impact MS1 content. Site schedules should also be considered, as some sites receive new cadavers in August.
- There may need to be additional faculty hired to teach in the first summer. There could be a way to structure it so that only one person per site would need to teach based on expertise.
- Currently, blocks can move content as long as it doesn't disrupt exam material. This model should be continued to avoid giving different exams at different sites. To give sites more flexibility, we should consider giving exams every two weeks instead of every week.
- Renal content should be pulled out of CPR and paired with endocrine content.

No decision needed.