

## Curriculum Committee Minutes

<b>Date</b>	January 1, 2021
<b>Time</b>	4:00 – 5:30PM
<b>Location &amp; Zoom Info</b>	Zoom: <a href="https://uw-phi.zoom.us/j/414136379">https://uw-phi.zoom.us/j/414136379</a> Telephone: +1 669-900-6833 or +1 646-558-8656
<b>Co-Chairs</b>	<i>Mark Whipple, Sherilyn Smith</i>
<b>Attendees</b>	<b>Academic Co-Chair:</b> <i>Sherilyn Smith</i> ; <b>Executive Chair:</b> <i>Mark Whipple</i> <b>Voting Members:</b> <i>Sherilyn Smith, John Willford, Cindy Knall, Zach Gallagher, Courtney Francis, Matt Cunningham, Leanne Rousseau, Ruth Lewinski, Carolyn Bell, Laura Goodall, Elizabeth Buhler, Amanda Kost, Mara Rendi, Peter Fuerst, Kris Calhoun</i> <b>Guests:</b> <i>Cassie Cusick, Jessica Wheeler, Michael Campion, Tim Robinson, Meghan Kiefer, Larry Kirven, Kathy Young, Darryl Potyk, Sara Kim, Jaime Fitch, Martin Teintze, Peter Fuerst, Nick Cheung, Austin Kiyomiya, Meredith Pothoven, Heidi Combs, Carolyn Bell, Michael Ryan, Gina Camelia, Edith Wang, Jeff Seegmiller, LeeAnna Muzquiz, Sarah Wood, Cat Pittack, Bruce Silverstein, Gerald Tolbert, Gerald Groggel, Rachel Liao</i>
<input checked="" type="checkbox"/> QUORUM REACHED: 15 (50%: 10; 60%: 12)	
<b>Regrets</b>	<b>Voting members:</b> <i>Ben Trnka, Brenna Ostertag, Eric LaMotte, John Scott</i>

## Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve December Minutes	Sherilyn Smith	5 min	Attachment A	Decision
2	Ratify Patient Care Committee slate of candidates: <ul style="list-style-type: none"> <li>• Dr. John McCarthy</li> <li>• Dr. Paula Silha</li> </ul>	Sherilyn Smith	5 min		Decision
3	Foundations 2022	Edith Wang	60 min	Attachment B	Decision
4	PEAC charge for required clerkship grading	Mark Whipple / Matt Cunningham	20 min		Decision

**Next Meeting: February 1, 2021**

1. Approve December Minutes

**Discussion:** The December minutes were reviewed.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[13] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee approved the December meeting minutes.

2. Ratify Patient Care Committee slate of candidates

**Discussion:** The nominating committee put forward two additional faculty members to join the Patient Care committee.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[12] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee ratified Dr. John McCarthy and Dr. Paula Silha as regional members on the Patient Care Committee.

3. Foundations 2022

**Discussion:** Dr. Edith Wang and Dr. Meghan Kiefer presented the proposal for Foundations 2022.

**Summary of Proposed Changes**

1. Foundations instructional hours increased from 788 to ~830 hours.
2. Block length variability reduced from 2-10 weeks to 5-7 weeks
3. Hematology/oncology content placed after cell biology, before cardiovascular content
4. HFF changes include reducing overlapping quarters, returning to dedicated head & neck anatomy content; expanded MSK anatomy period to include spine content
5. Two weeks set aside during Foundations for integration & review
6. First-year courses begin in mid-July; clinical immersion planned for early September to accommodate faculty availability
7. Hours increased for hematology, immunology, musculoskeletal, and threads
8. Some MCB content to be integrated with endocrine (cellular signaling), cancer (cell cycle, genetics), and hematology
9. Musculoskeletal material moved to winter quarter and integrated with rheumatology and dermatology content for Connective Tissue block
10. Head & neck HFF content integrated with GI material
11. MBB content (neural systems) placed in summer quarter; some more clinical MBB and oncology content may be moved to Transition to Clerkships

**Overview of 2022 Curriculum Proposal**

**Curriculum structure**

The proposed curriculum will consist of 9 Block courses that are 5-8 weeks in length and the longitudinal FCM course. This increases the total number of courses from 9 to 10 during Foundations phase and makes blocks more uniform in length. EHM/TIM will have dedicated time and be integrated into the blocks longitudinally.

The proposed sequence of courses slightly differs from the schedule presented and approved at the December 4, 2020 Curriculum Committee by the following:

- MBB moved before Lifecycle in Fall 2
- Some MBB content moved to end of Summer 2 to avoid dramatically shortening of block
- Integration weeks in Autumn 1 and Spring 1 moved from end of quarter to between courses to provide students with a needed break
- Integration week in Winter 1 changed to EHM/TIM

**Course Structure**

Standardized guidelines will be established for the structure of each course and explicitly regarding course content and delivery during course development. The Foundations 2022 working group and others identified a need for a consistent and strong presence of threads in the blocks. The Curriculum Committee approved the formation of a workgroup charged to work on the interface between blocks and threads with a focus on governance of thread instruction time and number of thread exam questions. Guidelines for how Themes content will be integrated into blocks also will be established.

**EHM/TIM**

Content will continue to have dedicated longitudinal blocks of time (first week of instruction; week in winter quarter; week in summer quarter); themes content will also be included longitudinally within blocks and integration weeks.

**Integration Weeks**

Three integration weeks are included in the 2022 curriculum proposal. No new content will be delivered during these weeks. This is dedicated time to review, consolidate, and integrate materials from all previous blocks and to expose students to Step 1 like questions. Inclusion of EHM/TIM content into integration weeks also will occur, when appropriate. Development of integration weeks will require resources.

**Assessment**

Per PEAC/Curriculum Committee guidelines, each block would have a cumulative final assessment. A standardized policy will be developed for the timing and weighting of assessments for all blocks. The requirement to demonstrate mastery of thread content will be retained. Effective assessment of longitudinal Themes content will be developed.

**Remediation**

Block fails and lack of thread mastery will continue to require remediation. Timeline of remediation will remain unchanged. Term 1 and 2 remediation will be completed in Summer quarter between Years 1 and 2, and Term 3 remediation in Winter quarter of Year 2.

See Dr. Wang’s slides for the detailed schedule of dates and specific block content. The proposed calendar has been approved by the University of Washington registrar and financial aid office.

The committee discussed the process for block development after the structure and general content have been approved. Faculty members will have the opportunity to meet and discuss the time allotted for the block, the content that needs to be covered, and begin working on developing course details.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[16] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Curriculum committee approved the proposed Foundations 2022 general structure of courses and content.

#### 4. PEAC charge for required clerkship grading

**Discussion:** The Curriculum Committee has previously discussed charging PEAC to review clerkship grading to develop recommendations on how to increase standardization. Dr. Whipple, Dr. Smith and Dr. Cunningham (chair of the PEAC committee) have been engaged in conversations on what the appropriate scope of this charge would be.

Currently, there are two common grading policies across all required clerkships:

- All required clerkships have a final exam. Most are NBME clinical subject exams.
- Any student who fails the final exam will fail the entire clerkship. (A workgroup is addressing this issue separately)

Outside of these policies, there is significant variability in how clerkships grade students. Clerkships use different frameworks, scales, and methods for evaluating students and determining honors, high pass, pass, and fail (see the handout for details).

Students have voiced that they don't understand what they're being graded on and that they would like more transparency and uniformity across clerkships.

The committee reviewed the proposed charge and provided feedback:

- Should two methods be developed for increasing standardization – one method for procedural-based clerkships and a second method for nonprocedural-based clerkships?
- Any recommendations should be developed through an equity lens.
- Analysis should be conducted on the new evaluation form to see how many individual items are being measured

**ACTION:** Voting members will provide feedback and edits to the charge over e-mail and vote on the charge via e-vote.