

## Program Evaluation and Assessment Committee (PEAC) Minutes

**Date** February 18, 2021

---

**Time** 3:30 – 5:00pm PST

---

**Attendees** **Chair:** Matt Cunningham  
**Voting members:** Michael Campion, Mark Whipple, Sara Kim, Edith Wang, Karen McDonough, Pete Fuerst, Martin Teintze, Frank Batcha, Cody Hansen, Zak Yaffe  
**Guests:** Lida Lin, Cory Lumsdaine, Jessica Wheeler, Kellie Engle, Kelley Goetz, Jamie Shandro, Nick Cheung, Doug Schaad, Pam Nagasawa, Jaime Fitch, Meg-Ann Whitney-Miller

---

**Regrets** **Voting members:** Amanda Kost, Shobha Stack, Massoud Saleki, Anita Samuel,

---

### AGENDA

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve January minutes	Matt Cunningham	5 min	Yes	Decision
2	New PEAC Members	Matt Cunningham	5 min	No	Announcement
3	Policy for clerkship exam failures	Matt Cunningham	5 min	No	Announcement
4	G20 competency report: standard setting for clerkship evaluations	Matt Cunningham	25 min	Yes	Decision
5	Clerkship grading project	Matt Cunningham	50 min	Yes	Discussion

Next meeting: Tuesday, March 16, 2021 9:30AM

### 1. Approve January minutes

Decision: Quorum achieved – minutes approved

Action: none

### 2. New PEAC members

Announcement: There are 3 new PEAC committee members. None are in attendance today - those in attendance at the next meeting will be formally introduced at that time.

Decision: none

Action: none

### 3. Policy for clerkship exam failures

Announcement: Policy has been updated for upcoming clerkship year. Beginning in April, students will be required to pass the exam in order to move from Patient Care Phase to Explore and Focus Phase. Passing the clerkship exam will also be a requirement for graduation.

- Many clerkships are now reviewing and revising grading policies to account for this change.
  - Moving forward students who fail the exam will have their clinical grade impacted, i.e. students passing with clinical honors who fail the exam will be bumped down a level
- In some clerkships, students will need a high clinical pass in order to fail the exam and pass the clerkship, and students with low or marginal clinical pass grades who fail the exam will fail the clerkship.
- In other clerkships if you fail the exam and have clinical honors or high pass, the highest grade you can get is pass.

Decision: none

Action: none

### 4. G20 competency report: standard setting for clerkship evaluations

Discussion: Annual report being compiled for E16/G20 students. This report is part of LCME requirements to review how students are achieving overall program objectives of medical school. Matt shares document with committee and asks how the report might be improved.

- Clerkship common rating items (which form the clinical grade) are mapped to program objectives
- Student performance rated for 12 items (varies per clerkship) based on a 5-point scale
- Student performance rating is averaged across total number of clerkships

- Current level of mastery threshold for each student is set at **average** of 3.0 or higher across total # of clerkships taken by the student
- There are complications and concerns as to how this information is used and presented in the report due to variations across clerkships. Matt asks committee members for feedback: is there a better way to report this data?
  - Does the table in its current format provide adequate information for reviewing student performance ratings and analyzing student mastery of program objectives?
  - Are the graphs helpful?
  - What is the most reasonable standards to set for mastery of program objectives?
    - Are the rating items weighted equally?
- Discussion to be tabled for now and may proceed to an e-vote in a future meeting

Decision: none

Action: none

## 5. Clerkship grading project

Discussion: Curriculum Committee charges PEAC “to recommend a single method of determining clinical numerical grade and final numerical grade that can be used across all required clerkship departments”. Jaime Shandro (former Emergency Medicine Clerkship Director) joining today’s meeting to provide input.

- Matt shares several reports and links on the subject including
- Matt shares link to NRMP (National Resident Matching Program) and shows results from *2020 Program Director Survey*
  - Top 10 factors used in selecting applicants to interview and in ranking discussed
- Matt shares link to AAMC and shows data from *Number of Medical Schools Using Selected Grading Systems in Required Clinical Clerkships*
  - Graph gives a clear picture as to what other medical schools are doing
- Student feedback from End of Patient Care Phase Survey shows that students are mostly satisfied with the fairness of UWSOM evaluations
- Matt presents document (see attachment) which includes potential PEAC interview questions on core clerkship grading and asks committee members for feedback
  - Committee members voice support for adding questions/discussion prompts about whether other schools evaluations are competency-based
  - Input from clerkship directors would be valuable
- Timeline for clerkship Grading Project is presented
  - Matt has compiled a list of 155 LCME accredited schools –
    - Matt suggests each PEAC members pick 5 schools for preliminary data gathering prior to requesting targeted interviews with school representatives
- Potential additional PEAC meeting sometime in May

Decision: none

Action: none