

## Foundations Committee Minutes

<b>Date</b>	March 22, 2021
<b>Time</b>	4:00 – 5:30PM
<b>Location &amp; Zoom Info</b>	Zoom: <a href="https://uw-phi.zoom.us/j/255260274">https://uw-phi.zoom.us/j/255260274</a>
<b>Co-Chairs</b>	<i>Edith Wang, Matt Cunningham</i>
<b>Attendees</b>	<b>Academic Chair:</b> <i>Matt Cunningham</i> ; <b>Executive Chair:</b> <i>Edith Wang</i> <b>Voting Members:</b> <i>Alyssa Stephenson-Famy, Cassie Cusick, Chris Hague, Cierra Dauenhauer, Gerald Groggel, Holly Martinson, Leo Wang, Mark Whipple, Natasha Hunter, Rebekah Burns, Vicky Le</i>  <b>Guests:</b> <i>Gerald Tolbert, Jessica Wheeler, Jaime Fitch, Kellie Engle, Brian Krabak, Andy Luks, Doug Schaad, Martin Teintze, Chris Hague, Jeff Seegmiller, Peter Fuerst, Nick Cheung, Marj Wenrich, Meghan Kiefer, Esther Chung, Austin Kiyomiya, Kelley Goetz, John Willford, Julien Goulet, Pam Langer, Tim Robinson, Esther Gilman-Kehrer, Julie Calcavecchia, Teresa Jewel, Maggie Tarnawa, Michael Campion, Erin Gunsul, Holly Martinson, Mara Rendi, Rachel Liao, Marilyn Cope, Brent Wisse, Marivern Easton, Meredith Pothoven</i>
<input checked="" type="checkbox"/> QUORUM REACHED: 12 (> 50%: 11)	
<b>Regrets</b>	<b>Voting members:</b> <i>Amanda Kost, Bruce Silverstein, Catrin Pittack, George Hodges, Isabela Covelli, Karen McDonough, Ruxandra Ionescu</i>

## Agenda

	ITEM	LEAD	TIME	ATTACHMENTS	ACTION
1	Approve January minutes	Matt Cunningham	5 min	Attachment A	Decision
2	Lessons Learned process - FCM Update	Jaime Fitch / Julie Calcavecchia / Karen McDonough	5 min	Attachment B	Decision
3	MSK Lessons Learned	Brian Krabak	10 min	Attachment C	Decision
4	Foundations 2022: block level objectives	Edith Wang / Kellie Engle / Jaime Fitch	70 min	Attachment D	Decision

**Next Meeting: April 26, 2021 at 4PM**

1. Approval of January Minutes		
<b>Discussion:</b> The committee reviewed the January meeting minutes.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[11] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> The Foundations committee approved the January meeting minutes.		

2. Lessons Learned process - FCM Update		
<b>Discussion:</b> The Foundations of Clinical Medicine (FCM) and Curriculum teams drafted the Lessons Learned process for the FCM course (which includes: the clinical skills workshops, hospital tutorial mornings and PCP). FCM has been conducting this lessons learned process and this handout aims to formally document it. The process mirrors what is done for the blocks while recognizing and addressing FCM's structure as a longitudinal course (see meeting handouts for details).		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[11] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> The Foundations committee approved the Lessons Learned FCM process update.		

3. MSK Lessons Learned		
<b>Discussion:</b> Dr. Krabak walked through the MSK Lessons Learned process and document (see meeting handouts for details). MSK is progressing towards becoming its own course. Proposed changes include: <ul style="list-style-type: none"> <li>• Adding an additional board review session for the upper limb (in addition to the existing lower limb board review session).</li> <li>• Restructure small group sessions (so the first week's small group sessions will focus on the upper limb and the second week's will focus on the lower limb).</li> <li>• The assessment will follow the same format as in the past, the proposed change is to reflect that MSK is its own course and is now fully responsible for the exam.</li> <li>• Ultrasound images will be added to the imaging session on Day 1.</li> <li>• Develop new video recordings on rheumatology and joints for the upcoming year.</li> <li>• Streamline and condense small group cases.</li> </ul>		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[12] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> The Foundations committee approved the MSK lessons learned document and proposed changes.		

4. Foundations 2022: block level objectives		
<b>Discussion:</b> Dr. Wang reviewed the Foundations 2022 Block Level Objectives (BLOs) working document. These BLOS are not set-in-stone and can be thought of as a jumping off point for Foundations 2022. However, the BLOs need to be submitted to the UW Curriculum Committee in the first week of April so upper campus can approve the course applications. Dr. Wang developed the BLOs after reading through all the existing BLOs. One of the goals was to create more standardization and consistency (without pigeon-holing any content). The BLOs are categorized into buckets (i.e. normal physiology, patho-physiology, diagnostics, treatments, management, etc.). These were purposely written at a broader/higher level to give flexibility. In the proposal, each thread has a BLO to ensure representation.		

There will be a retreat in June for Foundations 2022 faculty to flesh out content. The hope is to have the BLOs finalized by that point, however we are able to make modifications in our change-management process. There will likely be revisions as Session Level Objectives (SLOs) are developed since they need to be mapped up to BLOs.

A few notes about Foundations 2022:

- The integration weeks are part of the previous block.
- EHM content will be separated into its own course.
- Research Methods content has dedicated time and will be integrated into the first block, Fundamentals of Medical Science & Research, and will be assessed as part of the block.

Dr. Wang asked the Foundations committee for feedback:

- Blood and Cancer's BLOS are mostly captured in the Excel document. Objectives 2 and 4 are missing reference to solid tumor and neoplasia.
- Update the course name from "Cancer, Hormones and Blood" to "Cancer, Signaling and Blood"
- Make "Fundamental" plural in course name: "Fundamentals of Medical Science & Research"
- The Autumn quarter is busy. Could the metabolism BLOs be switched in the Fundamentals of Medical Science & Research and the Head, Neck & Gut courses?
- An overall goal should be to balance the rigor across the Foundations phase.
- The committee discussed the importance of integrating themes content into every block. We will hold off on developing any themes BLOs until we determine how they will be assessed.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[10] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> The Foundations committee approved the proposed block level objectives for Foundations 2022.		