

Program Evaluation and Assessment Committee (PEAC) Minutes

Date April 22, 2021

Time 3:30 – 5:00pm PST

Attendees **Chair:** Matt Cunningham
Voting members: Michael Campion, Mark Whipple, Sara Kim, Edith Wang, Karen McDonough, Toby Keys, Pete Fuerst, Bekah Burns, Martin Teintze, Frank Batcha, Cody Hansen, Zak Yaffe
Guests: Lida Lin, Signe Burchim, Marilyn Cope, Cory Lumsdaine, Jessica Wheeler, Kelley Goetz, Doug Schaad, Kellie Engle

Regrets **Voting members:** Kathleen Kieran, Anita Samuel, Massoud Saleki,

AGENDA

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve March minutes	Matt Cunningham	5 min	Yes	Decision
2	Clerkship grading project	Matt Cunningham	85 min	Yes	Discussion

Next meeting: Tuesday May 18, 2021 9:30AM PT

1. Approve March minutes

Decision: Quorum achieved – minutes approved

Action: none

2. Clerkship Grading Project

Discussion: Matt to present 2 documents: “Core Clerkship grading questions Summary” document which details the compiled results of PEAC committee members outreach to other schools. Followed by review of “Questions for Clerkship Grading Discussion” document.

Core Clerkship grading questions summary

- *Question 1: What aspects of your core clerkship grading policy are standardized (i.e. the same across all clerkships), and what aspects are different by specialty?*
 - Matt moves to skip discussion on this question as the content and responses overlap with *Question 3*. Data collected for this question to be reviewed if need be after *Question 3* is discussed.
- *Question 2: How many grading tiers do you use and what are they?*
 - The majority schools are using the high pass, pass, and fail tiers currently used by UWSOM. While there are variances UWSOM seems to be on trend with other schools nationally.
 - Students have provided feedback regarding the UWSOM grading system being arbitrary; however, this collection of data indicates current grading tiers are consistent with how other schools determine minimum standards of competency.
 - Committee members discuss the future of grading standards for Step 1
 - Committee members express satisfaction with current UWSOM clerkship grading tiers
- *Question 3: What are the various components that go into the final grade and how do you weigh them? Is this different by specialty?*
 - Responses to this question show quite a bit of variation across schools and within specialties.
 - Many schools incorporate OSCE results into the final grade which UW currently does not.
 - Other standard grading components used at other schools include clinical evaluations and NBME scores with varying weights
 - PEAC members discuss grading standardization across the clerkships and the overall benefit to students if the system were standardized.
 - PEAC members discuss the reason behind why departments use different grading structures from each other – one suggested answer is feasibility of grading adjustment and distribution.
 - PEAC student members weigh in and discuss lack of clarity with the existing structure.
- *Question 4: Do you use clerkship grading committees to help assign final grades? Is this different by specialty?*
 - Responses to this question were mixed – some schools don’t use committees at all, others have one central clerkship committee, in other cases each clerkship has its own grading committee.

- *Question 5: How do you conduct clinical evaluations of students? Do you use a common clinical evaluation form, or does the clinical evaluation form vary by specialty? Are evaluations competency-based?*
 - Collected data shows variation across schools – some have one centralized form, in other cases each specialty has its own form.
- *Question 6: Do you use the NBME subject exam as part of the clerkship grade?*
 - The majority of schools required passing the exam in order to pass the clerkship
 - Most of the schools with this requirement also have a system set up to retake the NBME exam if necessary

Questions for Clerkship Grading Discussion

- Matt presents questions to committee for feedback – today’s expectation is not to find answers to the questions but rather to determine if these are the right questions to ask and/or if there are other questions to consider
- Questions are organized into 3 main categories:
 - *Determination of Final Grade*
 - *Clinical Evaluations*
 - *Final Exam*
- Matt to send document to PEAC members for further review and consideration
- A more in-depth discussion based on these questions is anticipated for the next PEAC meeting in May

Decision: none

Action: Matt will send questions to committee members for continued review and feedback.