

Program Evaluation and Assessment Committee (PEAC) Minutes

Date June 17, 2021

Time 3:30 – 5:00PM PST

Attendees **Chair:** Matt Cunningham
Voting members: Michael Campion, Mark Whipple, Sara Kim, Edith Wang, Pete Fuerst, Toby Keys, Bekah Burns, Kathleen Kieran, Martin Teintze, Zak Yaffe
Guests: Lida Lin, Signe Burchim, Marilyn Cope, Cory Lumsdaine, Jessica Wheeler, Doug Schaad, Kellie Engle, Carmelita Mason-Richardson, Shobha Stack

Regrets **Voting members:** Karen McDonough, Amanda Kost, Frank Batcha, Anita Samuel,

AGENDA

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve May minutes	Matt Cunningham	5 min	Yes	Decision
2	Survey/evaluation response rate	Pete Fuerst	5 min	No	Discussion
3	Clerkship grading project	Matt Cunningham	80 min	Yes	Discussion

Next meeting: Tuesday July 13, 2021 9:30 AM PT

1. Approve May minutes

Decision: Quorum achieved – minutes approved

Action: none

2. Survey/evaluation response rate (00:45)

Discussion: Pete Fuerst proposes forming a PEAC committee subgroup to focus on improving and streamlining the survey and evaluation process.

- The first task would be to come up with a short list of questions for partner medical schools such as:
 - *Do you require students to complete evaluations?*
 - *What to do when students report abuse in evaluations?*
 - *What to do when faculty receive abuse in evaluations?*
- Pete will send an appeal for volunteers to the PEAC listserv and provide his email contact information.
- The subgroup would likely begin to meet in mid to late fall.

Decision: none

Action:

3. Clerkship grading project (04:30 - attachments)

Discussion: PEAC members to provide feedback and suggestions based on data collected from surveyed medical schools, to create recommendations for improvements to the clerkship grading process.

- Matt presents and reviews *Clerkship Grading Criteria* document which details different grading schemes currently used by each clerkship.
 - This document highlights the wide variety of grading approaches across clerkships and the need for establishing some level of similarity within these approaches.
- Matt presents *Grade Tier and Nudge Tables* document.
 - This document highlights the impact of the nudge system and final exam scores on student groups from the 2021 academic year.
- Matt presents *Questions Part 1 – Determination of Final Grade* document which compiles the responses from 35 surveyed medical schools regarding their own clerkship grading processes.
 - Matt asks committee members to consider: how important is it to set similar expectations across clerkships? What grading components should be different and what should be the same?
 - Matt reviews the original Curriculum Committee charge to PEAC
 - Disparities in grading are not specifically included in this charge however disparities and their sources should be considered when PEAC members form their recommendations
 - PEAC committee feedback to Questions are as follows

- **Question 1 – Grading components**
 - *Some committee members feel clinical evaluations are too subjective and should not carry as much weight for the final grade*
 - *Adding more components to contribute to the final grade could improve objectivity in the grading process – however grading components would have to be carefully selected*
 - *Professionalism as its own component is discussed at length by committee members -*
 - *The majority of PEAC members vote against additional components being included to determine the final grade and support the current metrics wherein only Clinical evaluations and NBME/Final exam make up the final grade (6 of 9 members present)*
- **Question 2 – Percentage weighting**
 - *Clerkships do not currently use percentage weighting to assemble the final grade*
 - *Implementing a percentage weighting system would provide students with more clarity*
 - *Majority of members vote in favor of weighting (8 of 8 members present)*
 - *Discussion of this question to continue at July meeting.*

Decision: none

Action: