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## WWAMI FACULTY APPOINTMENT CHECKLIST

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Full Legal Name of Faculty:

### Appointment Type

- Clinical Faculty Appointment\*
- Affiliate Faculty Appointment

### Letter of Recommendation

- Letter from the WWAMI Assistant Clinical Dean

### Current CV

- All items on the checklist need to be included on the CV

### Copy of Permanent Resident Card or Employment Authorization Card

- Required for non-U.S. citizens **only**

### WWAMI Personal Data Form

- Please verify all fields are complete

### UW Criminal Convictions Questionnaire\*

- Please check that all questions are answered
- Form must be signed, electronic signature acceptable

### Washington State Patrol Form\*

- Please check that section C & D are both completed
- Form must be signed, electronic signature acceptable



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# UNIVERSITY OF WASHINGTON WWAMI SCHOOL OF MEDICINE CURRICULUM VITAE CHECKLIST

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## Personal Data

- Legal Name
- Place of Birth (City, State)
- Citizenship

## Education

- University of undergraduate degree (indicate places and dates)
- University of graduate degree (indicate places and dates)

## Postgraduate Training

- Internship, residencies, fellowships (places and dates)

## Faculty Positions Held

- Places and dates

## Hospital Positions Held

- Places and dates (Do not duplicate Faculty Positions above)

## Current Employment

- Place and date (Do not duplicate Faculty or Hospital Positions above)

## Honors

- Phi Beta Kappa, Sigma Xi, AOA, Prizes, RCDAs, Young Investigator Awards, Teaching Awards, International and national recognition should be called out.

## Board Certification

- General Medical and Specialty Boards (indicate date received)

## Current License(s) to Practice

- States and dates

## Professional Organizations

- Include offices

## Teaching Responsibilities

- List your teaching commitment (ie specific courses or roles/responsibilities) you currently do or anticipate doing for the UW School of Medicine and department. Optional: List recent CME. List trainees during last 5 years, if primary mentor